



## MindTeam Solutions

*Proven Techniques You Can Use to Communicate,  
Cope, and Lead in Uncertain Times*

**People Are Prime**

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1. Have faith in people to do great things.
2. Develop people through training and experience.
3. Give your people the credit for your achievements and successes. Avoid taking the credit yourself.
4. Take the blame and accept responsibility for the mistakes your people make.
5. Never publicly blame another person. Do not get emotional with people; no ranting and shouting even if you are angry or frustrated.
6. Good leadership cascades throughout the entire organization. Check that the processes for managing, communicating with, and developing people are in place and working properly.
7. Treat people fairly and on merit.
8. Backup and support your people. Get the whole story and err on the side of your team.
9. Encourage your people to grow, learn, and take on as much as they want to at a pace they can handle.
10. Recall, before you become too great a legend in your own mind, that it likely was not so very long ago that you were once “them”. And one day you may be so again.
11. Don't burn your bridges behind you. You will need those links at a time when you least expect it. (Maintain relationships.)

***“It is amazing what you can accomplish if you do not care who gets the credit.”  
– Harry S. Truman, USA President, 1945-1953***



**MindTeam Solutions, Inc.**

*Great things happen when groups get together!*

[www.MindTeamSolutions.com](http://www.MindTeamSolutions.com)

Tips from “Stuff for Busy People” pocket reference book series